

# Meeting Minutes 07 Dec 2020

Present: Arnold, Benson, Bleem, Bock, Crawford, Flauger, Gerbino, Halverson, Kovac, Kusaka, Newburgh, Niemack, Pierpaoli, Staggs, Suzuki, Xu

Spokesperson Participants: Borrill, Carlstrom

GB = Governing Board, SP = spokespeople

- Standing GB Business (15 min)
  - Vote on approving last meeting minutes: approved with 13 Y, 1 abstain
  - Bylaws amendments:
    - NH: Discussion of modification to speakers and publication by laws, which we discussed at the last GB meeting. Bylaws were silent on the process for addressing referee comments. Asking for this body to approve the current mods, to be sent to collab for vote.
    - Move to take this to an email vote. Seconded. And agreed upon
      - ACTION: NH: Will set up an email survey for official GB vote / approval.
  - New EVC members:
    - Looking to replace Cora Dvorkin on EVC, with Darcy Barron (New Mexico) and Tom Cecil (Argonne) continuing.
    - Two applications for EVC.
    - Discussion of two candidates. Discussion of each candidate, and current make-up of EVC.
      - Motion to nominate Ben Schmitt Vote passes 14 Y.
        - ACTION: LB will reach out to EVC and Ben S.
      - Point of order if Tom C is staying through summer 2021 or summer 2022. Julian B notes that the two-year term technically ends next summer.
        - ACTION: LB will clarify with Tom Cecil
- Code of Conduct Status
  - Discussion of draft preamble, start of CoC
  - LB - runs through two existing CoC with different levels of comprehensiveness:

- AGU / Geophysical Union Integrity and Production document---it's a great reference, but a 42 page document.
  - Also shows an 8-page LSST DESC example
- Board identifies a number of concerns that will have to be addressed including:
  - investigative power, consequences, procedures, etc., differences in culture between US/Europe, role of Ombudspeople (defined in bylaws, will need to connect to CoC)
  - confidentiality / IP concerns/other interfaces with the project
  - AK: There is a lot of overlap between Project and Collaboration, at meetings, telecons, etc. So we will want to coordinate.
- SS: Really like the details in the AGU document, really like the procedures setup there for mediation / handling of issues. Suggests something on the new wiki about an easy button / area, where people could respond if they were harassed.
- Planning for in between board meeting work in four areas:
  - CoC document ["principles" / preamble]
  - Examples / descriptions / clarity issues [guide on wiki]
  - Consequences / procedure for misconduct [bylaws]
  - Confidentiality or IP [bylaws]
- Start discussion of Collaboration project relationship following selection of DOE

#### Lead lab

- Role in the collaboration for project people (nonscientists, engineers, administrators). Do we need an additional class of membership?
- Collaboration membership does have some rights on it, e.g., voting and publication rights.
- SS: Are there standards for other projects on this?
  - JB: Different communities have approached this differently.
- Will continue discussion on this topic next meeting
  - ACTION:
    - LB will reach out to Pub committee and request their input