

Meeting Minutes 30-Oct-2020

Present: Arnold, Benson, Bleem, Bock, Crawford, Filippini, Gerbino, Halverson, Kovac, Kusaka, Lawrence, Niemack, Pierpaoli, Xu

Spokesperson Participants: Borrill, Carlstrom

GB = Governing Board, SP = spokespeople

Agenda:

- Standing GB Business
 - Approval of minutes from 25-Sept-2020
 - Minutes approved by unanimous vote
 - Brief Status of 2 circulating bylaws amendments
 - Nils has reached out to pub and speakers board for comment on last revision to circulated amendment 005
 - Lindsey reports waiting on feedback from the Membership committee regarding board comments on the amendment regarding transitioning postdocs members to senior members
 - Approval of committee chairs/ombudspeople [re]appointments,
 - SP present new committee assignments to GB; board unanimously approves new assignments
 - EVC members are currently Darcy Barron (chair), Tom Cecil, and Cora Dvorikin. Lindsey to verify members willing to serve another term. [Post meeting update - Tom Cecil will continue on EVC, email sent to collaboration soliciting volunteers for open seat on board]
 - SP will verify ombuds willing to serve another term [Post meeting update - both ombuds agreed to serve again]
 - Plan for ombudspeople training
 - SP aware of need to provide training for ombuds, will look into this and report back to GB
 - GB also recommends SP solicit annual report from Ombuds to help identify any systemic climate issues in the collaboration

- Bylaws clarification regarding term limits for chairs of committees and ombudspople, term lengths for members of various committees, staggering member appointments
 - Julian discusses ambiguity in bylaws for term length of ombuds as well as classification in bylaws of certain committees as “major” and “minor” (the latter of which has implications for elections). Martina volunteers to examine bylaws and identify areas for clarification.

- SP Update
 - The next CMB-S4 collaboration meeting will be the week of March 8 and SP will ask for volunteers for SOC and Virtual OC for the March meeting.
 - Preliminary Baseline Report (an update to DSR). Plan is to have it done by the next collaboration meeting. The PBR will be used to focus the meeting on relevant technical details.
 - Many events in the spring (NSF PDR, Astro2020 Decadal release expected, budget discussions at the agencies). Will be important to have PBR completed by then.
 - SP are forming/working with the External Collaboration Committee to talk to other big projects and collaborations; it is also important for CMB-S4 to be engaged in SNOWMASS.
 - Cluster L1 science goals need to be tightened up. SP are planning a workshop focused on this.
 - SP elections. Current SP terms are up by next summer, beginning to work on transition plans.

- Review of Proposed Code of Conduct
 - Discussed draft Code of Conduct (CoC), some GB members have commented in the Google doc. One topic that clearly needs more thought are consequences.
 - Intention to spell out these consequences in bylaws rather than CoC.
 - Confidentiality and IP are also identified as topics that need careful consideration.
 - Next steps and big issues to address:
 - Examples / descriptions / clarity issues
 - Consequences / procedure for misconduct

- Confidentiality or IP
- Lindsey, John K, Elena volunteer to work on general CoC, Charles to examine Confidentiality/IP issues