

28 June 2018 Meeting Summary for Collaboration:

GB Participants: B.Benson, T. Crawford, A. Kusaka, S. Staggs, A. Bender, A. Suzuki, N. Halverson, N. Battaglia, A. Lee, C. Lawrence, J. Kovac, M. Devlin

SP Participants: J. Carlstrom, J. Borrill

Summary

1. Vote to approve appointments put forward by the Spokespersons
 - a. The GB voted to approve Laura Newburgh, Zeesh Ahmed to serve on the Membership committee and Steve Kuhlman for the Publications board.
 - b. For future voting, the GB will seek to clarify bylaws rules “majority vote” in the case where the total number of yes votes received is less than a majority of the 18 voting GB members.
2. Review remaining action items from the last GB meeting
 - a. Publicly announce Princeton meeting and post on S4 wiki
 - i. Staggs and the SP’s have been working on meeting agenda.
 - ii. Registration link is ready - polishing wording
 - iii. Meeting will be Sep 6-7 at Princeton
 - iv. Considering parallel session on Sept 8th
 - v. In-person GB meeting will take place the evening of Sep 5
 - b. Update rules for GB election, and appoint new EVC
 - i. The GB decided to appoint the new EVC first, and ask them to propose updated rules for the GB election for approval by the GB.
 - ii. The GB decided on a ranked list of people to ask to serve on the remaining 2 available positions on the EVC. The GB Chair will contact the potential members to see if they are willing to serve.
 - iii. The GB would like to appoint EVC with a mix of junior and senior members
 - c. Finalize annual plan
 - i. The SP’s sent a revised annual plan to the GB Chair and VC for distribution to and feedback from the GB.
 - ii. The GB will consider approval of the final annual plan at the next GB meeting.
 - d. Circulate notes on where the ICCC planning left off
 - i. The SP’s and Staggs are working on an ICCC activity summary document for the GB and will circulate to the GB soon.
3. Review, discuss and make a plan to ratify annual plan
 - a. See 2.c. above.
4. Status of progress towards new name for the S4 collaboration
 - a. SP’s reported on status of naming committee

- b. Committee has narrowed to considering 3 new names.
 - c. The Executive team will write up a pro/con for collaboration of new name vs keeping existing.
 - d. ET will conduct a non-binding collaboration vote
5. Any other business
- a. GB Chair called for advanced agenda items for the in-person GB meeting at Princeton in September.
 - b. Next GB meeting will be on 26 July