

28 Feb 2019 Meeting Summary for Collaboration:

GB Participants: Zeesh Ahmed; Nicholas Battaglia; Amy Bender; Brad Benson; Lindsey Bleem; Tom Crawford; Abby Crites; Brenna Flaughner; Nils Halverson; John Kovac; Charles Lawrence; Mike Niemack; Suzanne Staggs; Aritoki Suzuki

SP Participants: Julian Borrill, John Carlstrom

Summary:

- Announcements/action item status
 - Ballot to approve proposed postdoc membership bylaws changes passed 13 yes, 0 no, 0 abstain. The bylaws proposed changes are approved.
 - Nils noticed that supermajority definition in Section 1 of bylaws is ambiguous (states = $\frac{2}{3}$ and $> \frac{2}{3}$). Need to clean up.
 - Abby Crites forwarded 3 suggested member for the EPO committee to the SP's for consideration.
 - Mm-wave workshop status: Still selecting dates.
 - Decision Principles document status: current version has been posted by SP's on the CMB-S4 wiki for comment.
- SP's report
 - CD-0 has been drafted, going through office of science.
 - Several S4-related MSRI-1 pre-proposals have been submitted to NSF, as the SP's previously announced via email to the collaboration.
 - R&D funding request still in process, more information by the Fermilab meeting.
 - Decadal white paper NOI is due March 11.
 - SP's updated GB on project proposal.
 - Carlstrom discussed MSRI-1 proposal for South Pole sited telescope design study.
- Develop Agenda for Fermilab one-hour plenary session on collaboration governance report/discussion
 - GB discussed possible items to report to the collaboration during the governance plenary session at Fermilab on Wednesday morning.
 - Ruhl and Huffenberger will report on membership and speakers & pubs activities and related bylaws changes
 - Halverson will report on GB activities.
- Develop Agenda for Fermilab 2-hour GB F2F meeting
 - GB meeting will be scheduled for Wednesday, 13 March, 6:30-8:30 pm
 - Possible agenda items include:
 - MSRI proposals and telescope downselect process
 - Communication issues.
 - Collaboration function and interaction with project

- Report from Jim Yeck
 - R&D funding status and allocation process
- Nils will send around draft agenda for review shortly.
- AOB
 - No other business.