

## 25 Oct 2018 Meeting Summary for Collaboration:

GB Participants: Zeesh Ahmed; Amy Bender; Brad Benson; Lindsey Bleem; François Bouchet; Tom Crawford; Abby Crites; Mark Devlin; Brenna Flaughner; Nils Halverson; William Jones; John Kovac; Akito Kusaka; Charles Lawrence; Mike Niemack; Suzanne Staggs; Aritoki Suzuki

SP Participants: John Carlstrom, Julian Borrill

### Summary:

1. SP's report: (John, Julian: 30 min)
  - a. DSR, and review status: The SP's briefed the GB on the DSR review working schedule, draft agenda, charge, and possible reviewers. The SP's asked the GB for help in reminding people that need to contribute to DSR writing to do so.
  - b. Status of LOI's, R&D funding plan: The SP's discussed the points in the 22 Oct 2018 email from Jim Yeck to the collaboration. They reiterated that not all LOI's that were called out in the email will necessarily be funded, and that the leads in bold are responsible for assembling a plan, but not necessarily leading the effort. Available funding is uncertain by a factor of 2, probably in the \$3M-\$6M range. The SP's emphasized that we must leverage other existing funding to help with R&D efforts.
  - c. Update on NSF CDR proposal: SP's had a meeting with agencies to clarify timing. The proposal will be for a 2-year effort to advance CMB-S4, not one year.
  - d. Other updates: The SP's reported that the NSF and DOE called a meeting earlier this week with SO and S4 leadership to discuss how these projects will work together going forward.
2. EPO committee formation help (Julian: 5 min)
  - a. The SP's asked for assistance in soliciting names for the EPO committee, which has not yet been formed, and also to ask for EPO resources that could be used for this.
3. Ratification of bylaws change previously submitted for collaboration-wide review (Nils, 5 min)
  - a. No comments were received by any GB members in response to Nils's 5 Sep email to the collaboration about the proposed bylaws change to section 3.4. The GB voted to go to ballot to ratify the proposed bylaws change to section 3.4.
4. EVC update (tentative, if Darcy is available, 10 min)
  - a. Darcy presented on the EVC actions.
    - i. The EVC was seated in July 2018.
    - ii. The next election in Spring 2019 is a unique election, only for hte postdoc rep to the GB (1 year position)
    - iii. The next full election is in Spring 2020.

- iv. EVC will study lessons learned from initial election and if necessary propose bylaws amendments by Jan 2019.
  - v. EVC will also work on full election procedure document
- 5. AOB (10 min)
  - a. GB discussed meeting times going forward. Decided next meeting will be Thursday, 29 Nov 2018 9 am PT/Noon ET.